



21st November, 2024

Dear parent/guardian,

Kurnai College is looking forward to another great year of teaching and learning and would like to advise you of Kurnai College's voluntary financial contribution arrangements for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and all contributions made by parents towards their child's education are voluntary. At Kurnai College, we do not request Curriculum or Other Contributions from parents.

We do however request that some educational items are purchased by families for students to use and own. Other extra-curricular items and activities may be offered to students on a user-pays basis throughout the year.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Financial Support for Families

Kurnai College understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund
- Payment plans for extra curricular items and activities
- State School Relief
- Referrals to external agencies

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, please contact Katrina Palmer, Business Manager on 5165 0600.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a caseby-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information

Yours sincerely,

Anthony Rodaughan
College Principal

Jason Phillips
School Council President

Kurnai College welcomes donations to our Building Fund which is used to support future building works at the College. Voluntary contributions can be made at any Campus office.

Other Contributions - for non-curriculum items and activities	Amount
<i>Building Fund – voluntary contribution</i>	\$ 50.00

Educational items for students to own

Kurnai College has a Bring Your Own Device strategy and recommends you purchase a device with the specifications outlined in the attached information from our preferred supplier or your own supplier for your child to individually own and use.

Each year students are issued with a booklist with items recommended for purchase for your child to individually own and use.

Extra-Curricular Items and Activities

Kurnai College offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount	
Optional instrumental music lessons	\$100.00	
Optional instrument hire	\$100.00	
Optional camps approximate cost (Year 11 & 12)	\$150.00	
Optional Senior Formal	\$50.00	
Optional excursions or incursions to be scheduled	TBA	
Total Extra-curricular Items and Activities		\$

Payment Methods	
In person	At any Campus General Office using Cash or EFTPOS
BPAY	Using your individual family reference number shown on family statement
Centrepay	Available for families who receive Centrelink benefits. Please ask at the General Office for details and an application form.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.

Bring Bring Your Own Device Strategy (BYOD)

In 2014 Kurnai College implemented a Bring Your Own Device (BYOD) policy, which means that all students should have their own laptop which they take to all classes charged and ready to use.

Bring Your Own Device (BYOD) is a strategy that enhances a flexible learning environment, allowing students to leverage their personal technology for educational purposes. At Kurnai College, implementing BYOD not only empowers students by integrating technology they are familiar with into their learning, but also prepares them for the tech-driven world they will enter post-education.

[Learning With Technologies \(LWT\)](#) is our recommended supplier for devices. LWT offers flexible payment options, including lay-by and finance payment plans, to help families pay the device off in instalments. Alongside the devices, LWT offer additional insurance and accessories that families may choose to purchase with their device. It is strongly recommended that the option for 3-year onsite warranty & insurance is selected during your purchase.

The College has an onsite ICT Support Team that is available during school hours to troubleshoot software issues and to liaise with LWT devices on behalf of families.

Recommended Device Range

<i>Low</i>	<i>Medium</i>	<i>High</i>
 <p>In Stock Lenovo 100w Gen 4 - 11.6" Non Touch Intel N100 8GB \$605.00</p> <p><input type="checkbox"/> Select</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">N100</div> <div style="border: 1px solid black; padding: 2px; font-size: 1.2em;">11.6"</div> <div style="border: 1px solid black; border-radius: 50%; padding: 2px;">128GB</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="border: 1px solid black; padding: 2px;">8GB</div> <div style="border: 1px solid black; padding: 2px;">1.16KG</div> <div style="border: 1px solid black; padding: 2px;">10 hrs</div> </div>	 <p>In Stock Lenovo K14 Gen 2 - 14" Non Touch, Core i3, 8GB, 256GB \$963.00</p> <p><input type="checkbox"/> Select</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">i3</div> <div style="border: 1px solid black; padding: 2px; font-size: 1.2em;">14"</div> <div style="border: 1px solid black; border-radius: 50%; padding: 2px;">256GB</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="border: 1px solid black; padding: 2px;">8GB</div> <div style="border: 1px solid black; padding: 2px;">1.38KG</div> <div style="border: 1px solid black; padding: 2px;">13 hrs</div> </div>	 <p>In Stock HP Probook 435 x360 G10 - 13.3", Ryzen 5, 16GB, 256GB \$1,419.00</p> <p><input type="checkbox"/> Select</p> <div style="display: flex; justify-content: space-around;"> <div style="border: 1px solid black; padding: 2px;">Ryzen 5</div> <div style="border: 1px solid black; padding: 2px; font-size: 1.2em;">13.3"</div> <div style="border: 1px solid black; border-radius: 50%; padding: 2px;">256GB</div> </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div style="border: 1px solid black; padding: 2px;">16GB</div> <div style="border: 1px solid black; padding: 2px;">1.45KG</div> <div style="border: 1px solid black; padding: 2px;">9 hrs</div> </div>

More options can be found from our portal <https://kurnai.orderportal.com.au>.

* Prices are current as of 29/08/2024 from the **Learning With Technologies (LWT)** portal.



Delivery & set up

Devices ordered through LWT will be delivered to the families nominated address. Families can commence the initial device start-up process at home. Students will be provided with support at school regarding the installation of software and login details.

Alternative suppliers

Please note that families are not obligated to purchase these specific devices or purchase from the BYOD links provided. If you wish to purchase a device from an alternative supplier, please ensure the device has the specifications listed below as a minimum. Please note that we are unable to assist with insurance claims for devices that are purchased through an alternative supplier.

Specifications Required:

Operating System:	Windows 10 or greater (Not Windows 10 S or Windows 10X)
Wireless:	Devices supporting wireless 802.11 ac or greater
Battery:	Minimum 8 hours
Screen Size:	Minimum 10 inches or higher (13+ inches recommended if in Art/Media electives)
Storage:	Minimum 120GB (240GB+ recommended if in Art/Media electives)

Please Note: *Our operating environment is based around the x86-64 **Windows 10 & Windows 11 platforms**, applications, support, and instructions will be limited for other platforms such as Chromebooks, Android, MacOS, Windows 11 Co-Pilot (Snapdragon).*

Software

The Department of Education provides students with Adobe Creative Cloud & Microsoft Office 365 software, this includes Adobe Photoshop, Acrobat Reader, Microsoft Word, PowerPoint, Excel, Access, Outlook and many others.

Claiming damage protection

If your LWT device has been damaged and you've selected the accidental protection insurance, there is an excess that will usually be charged of \$100 and a detailed description will be required to get the claim approved. Please make sure you keep a record of the device serial number & your receipt; our IT Team will be able to assist you. For more information or to log the repair yourself you can use the below link:

<https://www.lwt.com.au/support/warranty>