

ASSESSMENT AND REPORTING POLICY

Policy Statement

Accurate and comprehensive assessment and reporting of College and student performance aids in establishing open communication, helps to improve student learning, assists in establishing future direction, and helps to identify areas of exemplary performance, as well as those in need of support and assistance.

Our College will:


- Assess and report College and student performance accurately and comprehensively for parent/carers, and students.
- Improve student learning by accurately determining areas of future need, as well as areas of current exemplary performance.

Implementation:

- Schools are responsible for accurately assessing and reporting student achievement, as well as whole school performance in a variety of areas.
- Assessments will be used to identify future lessons and directions, rather than simply a prelude to reporting achievement.
 1. Teachers will include a variety of assessment strategies in teaching programs to provide multiple sources of information about student achievement. These may include tests and assignments, projects, portfolios, performance observations, discussions and involvement in state-wide standardised testing processes such as NAPLAN, ACER PAT Testing, and school entry assessment tests.
 2. Teachers will develop and keep records that provide information of student learning.
 3. Teachers will use the data they collect to make judgements about, and report on, student achievement for students in Years 7-10 in relation to Victorian Curriculum achievement standards.
- Eligible students for whom English is a second language will have their progress in English assessed in relation to the stages of the EAL Companion to the English Victorian Curriculum.
- The College will provide a written student report at least twice a year to the parents or carers of each student enrolled at the school.
- Reports will be provided in electronic form through the College Learning Management System (Compass). Hard copies will be available by request.
- Assessment and Reporting of VCE, VCAL and VET subjects will be in accordance with the policies and guidelines of the Victorian Curriculum and Assessment Authority (VCAA).
- The school will provide all required performance data to DET and the community by means of an annual report, as well as an Executive Summary of performance data to all families.

Evaluation

This policy will be reviewed as part of the College's four year review cycle.

Date Implemented	Week 3 – Term 2 – 2014 – V1
Approval Authority (Signature and date)	 27/11/2018
Dates Reviewed	Week 7 – Term 4 – 2014 – V2 Week 7 – Term 1 – 2018 – V3 Week 7 – Term 4 – 2018 – V4
Responsible for Review	Teaching and Learning Committee
Next Review Date	Week 7 – Term 1 - 2022
References	DET